



Additional Services

At The Wynyard Rooms we aim to provide you with everything you may possibly need for the perfect event.

- Free car parking
- Transport
- Music and Entertainment
- Flowers
- Secretarial Services
- Fax, photocopying and scanning facilities
- Car Valet services
- Concierge Service
- Wireless available on site

Equipment Hire Charges

PA system	£150.00
LCD Projector & 8' x 6' screen	£50.00
TV & DVD	£50.00
Laptop Computer	£50.00
Lectern with mic	£40.00
OHP / Screen	£40.00
Standard 8ft Screen	£30.00
Roaming Microphone	£40.00
Lapel Microphone	£30.00
Presenter Remotes with USB	£20.00
Flipchart, including pads and pens	£10.00

All other equipment requirements are available on request.

The Wynyard Rooms

MEETING & CONFERENCE FACILITIES



Day Delegate Rate Information

Day Delegate Rate **£38.00**

(Based on minimum numbers of 20 people)

The following is fully inclusive within our Day Delegate Rate.

- Use of main meeting room set to your specification
- Flipchart, delegate notepads and pens
- 8'x6' Screen
- Dedicated Conference Coordinator available throughout to ensure the smooth running of your event
- Constant supply of chilled water
- Complimentary secure car parking

'The Wynyard Welcome'

Freshly brewed Costa Coffee, Twinning's teas, fruit juices & freshly baked croissants & butter.

Mid-morning break

As 'The Wynyard Welcome' in place of croissants served with a selection of fresh muffins.

Lunch

A choice of mouth watering hot and cold buffets.

Afternoon break

As 'The Wynyard Welcome' in place of croissants served with fresh homemade scones with cream.

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