



Terms and Conditions

1. Deposit

At the time of booking a £500.00 non refundable deposit will be taken.

2. Pre Orders

The venue requires pre orders for food and wine, no later that 28 days prior to the date of arrival.

3. Invoice

On receipt of pre orders a final invoice will be sent to you and must be paid in full 14 days prior to booking date.

4. The venue has a strict over eighteen policy when serving alcohol.

Identification may be asked for.

5. Agreed Services & Prices

Agreed services and prices for the event you wish to hold at The Wynyard Rooms (the "Event") are stated separately in the booking form completed by you and sent to you after receiving your booking (the "Booking Form"). The prices exclude all taxes and levies. Any change in these will affect the prices accordingly, and you will be promptly informed of any change in price as a result. Event to be paid by cheque or BACS.

6. Minimum Number Price

The Booking Form will state the minimum number of guests that must be paid for regardless of how many guests actually attend the Event (the "Minimum Number").

7. Cancellations

If you cancel your booking for the Event, you will be charged a fee as follows depending upon the amount of notice given to us (no fee will be incurred if you provide at least 90 days' notice of a cancellation):

Amount of notice received by us prior to first date of Event	Fee in percent
90 - 60 days	10% of price stated in Booking Form
60 - 30 days	25% of price stated in Booking Form
30 - 10 days	50% of price stated in Booking Form
10 days - 24 hours	75% of price stated in Booking Form

Cancellations include rearranging, moving or other substantial changes in relation to the Event as stated in the Booking Form. Any changes to the Event as stated in the Booking Form must always be submitted to us in writing. Failure to provide us with notice of any changes can result in liability for the entire original price as stated in the Booking Form.

8. Liability & insurance

Our maximum liability to you under these terms and conditions is the equivalent of the total price payable by you for the Event as set out in the Booking Form. You are fully responsible for any damage caused to our property, your own or any third party property by you or your guests at the Event. Unless due to our negligence, we are not responsible for loss or theft of items owned by you or your guests. You are responsible for informing your guests of this. Any equipment you bring to the Event must comply with all applicable legislation including the Health and Safety at Work Acts.

9. Force Majeure

Strikes, lockouts, fire, problems with suppliers and other extraordinary situations over which we have no reasonable control constitute grounds for termination without liability for compensation.

The Wynyard Rooms

WEDDINGS